

# Parent and Community Code of Conduct



## Rationale




At South Lake Primary School, we strive to build a positive school culture where all members of the community belong and are valued, respected and supported within a welcoming and safe environment. We believe that creating a culture of positive behaviour requires a collaborative effort between the school leadership, staff, students, families and the wider community.

We understand education is a partnership between school and home and believe building strong, trusting, and supportive relationships are central to every child’s success. Through our collaborative efforts between the school leadership, staff, students, families and the wider community, we create a safe and inclusive environment where all students can thrive.

The safety of all members of the school community is a top priority at South Lake Primary School, and reasonable steps are continuously made to maintain a positive school climate. In our Parent and Community Code of Conduct, we outline both rights and responsibilities for parents, ensuring a collaborative, productive partnership between home and school:

Parents Rights	Parents Responsibilities
<ul style="list-style-type: none"><li>• To be informed about decisions concerning their child's health and well-being.</li><li>• To be informed on their child's academic progress.</li><li>• To ensure their child has access to a quality education that meets their needs.</li><li>• To express their opinions and be heard in a suitable and respectful setting.</li><li>• To be informed about behaviour management procedures and decisions affecting their child.</li><li>• To report any concerns, issues, or incidents involving their child for appropriate attention and/or resolution.</li></ul>	<ul style="list-style-type: none"><li>• To ensure that their child attends school regularly and arrives on time.</li><li>• To take proactive measures to maintain their child's health and well-being – ensuring they are ready to learn everyday.</li><li>• To provide the necessary materials for their child to actively engage in school activities.</li><li>• To support the school in ensuring a quality education of their child - including adherence to school policies and when possible, active participation in decision-making processes.</li><li>• To communicate any health or other issues that may affect their child's learning or schooling.</li><li>• To build a cooperative and supportive relationship with teachers – including open communication and collaboration.</li><li>• To model respectful, courteous, and honest behaviour for their child and school community.</li><li>• To act responsibly and prioritise the safety of all members within the school community.</li><li>• To listen to the perspectives of others and treat members of the school community with respect.</li><li>• To allow procedures to be followed as outlined in school policies and to approach any issues with a solutions-focused mindset, promoting a calm and cooperative resolution.</li><li>• Understand that children may and do act differently at home and school. When faced with an audience of their own peers often children will act/react in a way, which appears completely out of character to a parent and the saying “My child wouldn’t do that”, might not hold for all situations. Be open to all possibilities.</li><li>• Parking with consideration and respect for others when delivering and collecting children from school.</li></ul>

## Community Expectations:

<i>Elements of engagement</i>	It is expected that parents and visitors to our school will:	Parents and visitors to our school demonstrate this by:
<p>Communication</p> 	<ul style="list-style-type: none"> <li>• Be polite to others</li> <li>• Act as positive role models</li> <li>• Recognise and respect personal differences</li> <li>• Use the school's communication process to address concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Using polite spoken and written language</li> <li>• Speaking and behaving respectfully at all times</li> <li>• Being compassionate when interacting with others</li> <li>• Informing staff if the behaviour of others is negatively impacting them or their family</li> <li>• Accepting staff will respond to appropriate communication when they are able to during working hours</li> <li>• Requesting a meeting to discuss any concerns about their child's education and emotional well-being</li> </ul>
<p>Collaboration</p> 	<ul style="list-style-type: none"> <li>• Ensure their child attends school ready to learn</li> <li>• Support the South Lake PS Behaviour Matrix</li> </ul>	<ul style="list-style-type: none"> <li>• Ensuring their child arrives and departs school safely on time every day</li> <li>• Reading and encouraging their child to understand and follow Support the South Lake PS Behaviour Matrix</li> </ul>
<p>School Culture</p> 	<ul style="list-style-type: none"> <li>• Recognise every student is important to us</li> <li>• Contribute to a positive school culture</li> <li>• Work together with staff to resolve issues or concerns</li> <li>• Respect the privacy of others</li> </ul>	<ul style="list-style-type: none"> <li>• Valuing each child's education</li> <li>• Acknowledging staff are responsible for supporting the whole school community</li> <li>• Speaking positively about the school and its staff</li> <li>• Not making negative / malicious comments about SLPS, its staff, other school community members, including students — in person, in writing or on social media</li> <li>• Understanding, at times, compromises may be necessary</li> <li>• Considering the privacy of all school community members at all time and understanding that the school cannot share confidential information.</li> </ul>

## Ensuring a Safe and Positive Environment for all

All community members play an important role in contributing to a safe and positive environment at South Lake PS. The Department of Education entrusts the Principal with the primary responsibility of overseeing the daily operations and overall administration of a school. This includes managing all individuals present on the school premises and providing a safe and secure environment that ensures the safety and well-being of both students and staff.

If required, under Regulation 69 and 75, the Principal (or another authorised person), will follow clearly outlined procedures and/or directions to *ensure* a safe and positive school environment to:

- Manage and control the school and individuals on the premises;
- Maintain good order on the school premises;
- Ensure the safety and welfare of all individuals on the school premises; and
- Prevent or minimise damage to school property.

*For more information – including Regulations 69 and 75, please see:*  
<https://www.education.wa.edu.au/web/policies/-/visitors-and-intruders-on-public-school-premises-policy>